

# Resources & Takeaways from Recharge with Conversation

## **Resources & Takeaways for Public Services:**

- ▶ Clear signage located throughout the building, especially about wearing masks.
- ▶ Greeters, especially to describe changes to services.
- ▶ Loom and/or Slack for staff communication.
- ▶ Update code of conduct to address changes in expectations.

## **Resources & Takeaways for Work Life Balance:**

- ▶ Use a project management tool, such as Basecamp to prioritize work.
- ▶ Daily lists for work and home.
- ▶ [Time Management Webinar](#)
- ▶ “The supreme accomplishment is to blur the line between work and play.” — Arnold Toynbee

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## Resources & Takeaways for Programming

- ▶ Flexibility! We can now hire presenters from all over, the planning process is not as rigid, easier for patrons and speakers to attend (no matter what the weather).
- ▶ Zoom is here to stay!
- ▶ Experimenting and trying new things at a faster pace and finding new tools and resources we will use going forward, even after things return to "normal."
- ▶ We are becoming video editing masters.
- ▶ We are reaching a wider audience.
- ▶ We may have the ability to collaborate and co-host with other libraries without it feeling more like one library's space than another (vs. before when one library would have to host).

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## **Resources & Takeaways for Coping with the New Normal:**

- ▶ Feminist survival project podcast was recommended as a great listen.
- ▶ Keep a worry journal / schedule time to worry.
- ▶ Reprioritize projects / tasks on a weekly basis.
- ▶ Increase security staff to address people not wearing masks and other behavior expectations.